

APPENDIX D - INVENTION DISCLOSURE FORM

Docket No.: _____

1. Date:

2. Title of Invention:

3. Inventor(s):

A) Name:	Phone/Fax:
Address:	Soc. Sec. No.:
County:	Supervisor:
Citizenship:	

B) Name:	Phone/Fax:
Address:	Soc. Sec. No.:
County:	Supervisor:
Citizenship:	

C) Name:	Phone/Fax:
Address:	Soc. Sec. No.:
County:	Supervisor:
Citizenship:	

4. Originating BDU:

5. Briefly describe the technical or commercial problem or need that this invention is intended to solve:

6. Briefly describe how this invention resolves the problem or need:

7. Describe how to make and use the invention.

If there is more than one way to make and use the invention, or if you are aware of more than one embodiment of the invention, then all such alternative embodiments should be described. In addition, you should indicate which embodiment(s) are preferred and describe the best way known to you to practice the invention:

If applicable, please provide a drawing or schematic of the device or a flow chart of the process. If a drawing is provided, the description should refer to the drawing's features by reference numbers. Include copies of any supporting data or other information that may be useful in describing the invention.

8(a) To the best of your recollection what is the earliest date on which you conceived this invention?

(b) Are there any documents or records that confirm the date? If so, please identify:

(c) Are there co-workers or others who can corroborate this date? If so, please identify:

9(a) To the best of your recollection, what is the earliest date at which the invention was reduced to practice?

(b) Are there any documents or records that confirm this date? If so, please identify?

(c) Are there co-workers or others who can corroborate this date? If so, please identify:

10(a) Did this invention arise in a program that is funded in whole or part by the U.S. government, another company, or any entity other than _____?

_____ YES _____ NO

(b) If so, please identify the program and the entity sponsoring the program:

(c) Government contract number (if applicable):

11(a) To your knowledge is this invention subject to any agreements between _____ and a third party (e.g. a secrecy agreement, license agreement, joint development agreement, etc.)?

_____ YES _____ NO

(b) If so, please identify the agreement and the other party:

12. You have a duty to disclose to the U.S. Patent and Trademark Office all relevant prior art of which you are aware. Please list all such prior art (e.g. patents, publications, brochures, prior products of ourselves and others) known to you. If a prior art search has been done, it should be included. Briefly indicate how this invention is different from the prior art. If so, please identify the program and the entity sponsoring the program:

13(a) Has the product or process which is the subject of this invention been disclosed or communicated to anyone outside of _____ or the general public?

_____ YES _____ NO

(b) If so, please provide details including dates and relevant documents:

(c) Are you aware of any intent to disclose or communicate the subject of this invention to anyone outside of _____ or to the general public in the near future? If so, please explain and give the approximate date of disclosure:

14(a) Has the product or process which is the subject of this invention been sold or offered for sale to anyone outside of _____ or to the general public?

_____ YES _____ NO

(b) If so, please provide details including dates and relevant documents:

(c) Are you aware of any intent to sell or offer for sale the subject of this invention to anyone outside of _____ or to the general public? If so, please explain and give the approximate date of sale or offer to sell:

15(a) Does this invention relate to any other (i) issued patents, (ii) pending patent applications, or (iii) previously submitted invention disclosures, of _____?

_____ YES _____ NO

(b) If so, please identify. If this is an improvement on an earlier invention, please indicate:

SIGNATURE(S) OF
INVENTOR(S) DATE _____

SIGNATURE(S) OF
WITNESS(ES) DATE _____